

Information about changes in MSW regarding pilot orders

The regulations

New regulations regarding pilot orders enter into force on December 1, 2023. The Swedish Maritime Administration's new regulations¹ state that preliminary pilot orders should be made in Maritime Single Window (MSW Reportal) in connection with reporting the ship's notification of arrival and departure. These new regulations follow the new regulations on pilotage from the Swedish Transport Agency, entering into force on the same date. The technical changes in MSW Reportal will be implemented through an update between 09:00-11:00, on Friday December 1.

Important news

Preliminary pilot orders in connection with the ship's notification

Ships are no longer required to submit a notification of the need for pilotage. Instead, it will be mandatory to make a preliminary pilot order in connection with the ship's reporting in accordance with section 6 of the Swedish Transport Agency's regulations and general recommendations (TSFS 2010:159) on reporting obligations for vessels in certain cases, in many cases 24 hours before ETA (Estimated Time of Arrival).

Earlier submission of preliminary pilot orders makes it easier to anticipate the need for pilots, which increases the Swedish Maritime Administration's ability to meet the ships' requested time for pilotage.

A consequence of submitting the preliminary pilot orders earlier is that boarding point and requested starting time should be submitted at the same time together with the endpoint in port and ETA that are already mandatory when reporting the ship's notification.

Pilot order is the default setting for larger ships

When reporting a ship of at least either 70 meters length over all or 20 meters breadth, the default setting in MSW Reportal will be that a pilot order should be made. If the ship uses a pilot exemption certificate or is exempted from pilotage in accordance with the Swedish Transport Agency's regulations, the person reporting in MSW Reportal will have to manually change the pilotage status.

It will still be possible to choose to order a pilot, if the ship is smaller than either 70 meters length over all or 20 meters breadth or if the ship uses a pilot exemption certificate.

¹ The Swedish Maritime Administration's regulations (SJÖFS 2023:1) altering The Swedish Maritime Administration's regulations (SJÖFS 2022:2) on the provision of pilots, pilot orders, the allocation of pilots and pilot fees

New pilotage statuses

New pilotage statuses will be used in MSW:

- Required to employ pilot
- Pilot exemption certificate (PEC)
- Not required to employ pilot
- Exempted from compulsory pilotage

Ordering pilot in MSW

ETA (dock/anchorage) ⓘ	<input type="text" value="yyyy-mm-dd"/>	<input type="text" value="hh:mm"/>
Pilotage status	Required to employ pilot ▼	
First point in port	<input type="text"/>	
Draught on arrival ⓘ	<input type="text"/>	m
Height on arrival ⓘ	<input type="text"/>	m
Any arriving cargo?	<input type="radio"/> Yes <input type="radio"/> No	

When you have selected the ship, the pilotage status will be automatically set to "Required to employ pilot" if the ship is at least 70 m long or 20 m wide.

Pilotage status	Required to employ pilot ▼
First point in port	<input type="text"/>
Draught on arrival ⓘ	<input type="text"/>
Height on arrival ⓘ	<input type="text"/>

Required to employ pilot
 Pilot exemption certificate (PEC)
 Not required to employ pilot
 Exempted from compulsory pilotage

Regardless of ship size, you can choose one of four possible pilotage statuses:

- Required to employ pilot
- Pilot exemption certificate (PEC)
- Not required to employ pilot
- Exempted from compulsory pilotage

▶ Pilotage/movement

No pilotage
No movements

When you have selected the pilotage status "Required to employ pilot", you are required to open "Pilotage/movement" make a pilot order before you may sign you reported visit.

▼ Pilotage/movement

No pilotage
No movements

Arriving pilot orders ⓘ

+ Add arriving pilotage

Pilot orders and movements within Göteborg ⓘ

+ Add pilotage

Departing pilot orders ⓘ

+ Add departure pilotage

▼ Advanced

When you have selected the pilotage status "Required to employ pilot" for both arrival and departure you are required to make both an arriving pilot order and a departing pilot order.

▼ Pilotage/movement

1 pilotage
No movements

Arriving pilot orders ⓘ

⇒ 601 Skandia - Göteborg Delete Done

Reported as ⓘ Preliminary Final

Port city ⓘ

Pilotage from

Pilotage to

Route information

No route information could be found for selected points

Desired start time ⓘ

Actual draught ⓘ m

Actual height ⓘ m

▼ Advanced

+ Add arriving pilotage

Select if the pilot order is preliminary or final, and provide at least the following information:

- Starting point of the pilotage
- Requested start time

Support

If you have questions or concerns about how to report in MSW Reportal, please contact MSW Support via e-mail: support@mswreportal.se or via telephone: 0771-40 00 50.

If you have questions about the Swedish Transport Agency's regulations, pilotage or the pilotage guide, please email sjotrafik@transportstyrelsen.se.